



Presenter Training Agenda via Zoom Video Conferencing

September 25-26, 2020

FRIDAY September 25

- 10:00 – 10:30 a.m.** Introduction
To welcome participants, establish shared experiences, communicate expected results and handle the logistics.
- 10:30 – 11:00 a.m.** Handling Nervousness
To explore our very normal and very natural nervous reaction and what to do about it.
- STRETCH BREAK**
- 11:00 a.m. – 12 noon** Team Work
To rehearse your presentation in front of a friendly audience, to help each other by using the Presentation Feedback Criteria and to become more comfortable delivering your presentation.
- 12:00 – 12:30 p.m.** **LUNCH**
- 12:30 – 1:00 p.m.** Team Work (continued)
- STRETCH BREAK**
- 1:00 – 2:00 p.m.** Handling Questions
To practice hearing and answering the types of questions that show up during an IOOV presentation.

SATURDAY September 26

10:00 a.m. – 11:00 p.m. Dress Rehearsal
To practice delivering the full IOOV presentation, including engagement with the audience.

STRETCH BREAK

11:00 a.m. – 12:00 noon Dress Rehearsal (continued)

12:00 – 12:30 p.m. Lunch

12:30 – 1:15 p.m. Tailoring
To practice adjusting your presentation to different audiences' needs.

STRETCH BREAK

1:15 – 2:00 p.m. Go Over Handouts

Complete Online Training Evaluation

Congratulate Graduates & Wrap Up

Close of Training

Thank You
for participating in this
NAMI IOOV Presenter Training!