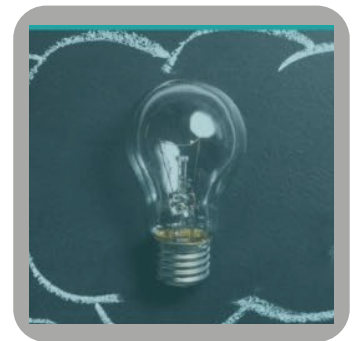


# Annual Membership Meeting

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Saturday, October 24, 2020





## **Annual Membership Meeting**

October 24, 2020 @ 9:30 am | Zoom Video Meeting

### **A G E N D A**

- I. Welcome & Call to Order - Diana Harper, Board President
- II. Approval of Minutes from April 13, 2019 Membership Meeting – Debora Biggs, Secretary
- III. Treasurer's Report – Eric Pahl, Treasurer
- IV. Board Candidate Presentations and Elections - Eric Pahl, Nominating Committee
- V. Bylaws Revision Discussion and Member Vote - Debora Biggs, Governance Committee
- VI. Annual report - Gena Terlizzi, Executive Director
- VII. Announcement of Election and Bylaws Results - Dawn Matthews, Director of Operations
- VIII. Adjournment - Diana Harper, Board President

### **Post-Membership Meeting Presentations**

- Family and Friends - Amye Trefethen, Family and Youth Services Coordinator
- Awards and Honors - Gena Terlizzi, Executive Director
- NAMI Around the State - Affiliate Leaders
- Announcements - Dawn Matthews, Director of Operations
- Adjourn

**NAMI Missouri Annual Membership Meeting Minutes**  
**Saturday, April 13, 2019**  
**Doubletree Hotel – Jefferson City, MO**

**President Diana Harper welcomed those attending, established a quorum and called the meeting to order at 10:11 AM.**

<i>Action</i>	<i>Motion</i>	<i>2<sup>nd</sup></i>	<i>Corrections &amp; Approval</i>
<b><u>Minutes</u></b> Les Joslyn, Secretary, presented the minutes from 2018 annual meeting.	Mike Jones	James Owen	Approved unanimously.
<b><u>Treasurer's Report</u></b> James Owen, Treasurer presented the treasurer's report	Diana Harper	Debora Biggs	Approved unanimously.
<b><u>Election of Board Members</u></b> Mike Jones, Nominating Committee Chairman presided.			No nominations from the floor. All candidates made brief remarks. A ballot vote was taken. James Owen, Eric Pahl, Christine Patterson, Don Schniepp and Anita Kiessling-Caver were elected to the 2019-2020 Board of Directors
<b><u>Election of Peer Leadership Representative</u></b> Mike Jones, Nominating Committee Chairman presided.			There was no one running for this position and no nominations from the floor. Stephanie Appleby will stay in position for another year.
<b><u>Election of Service Members, Veterans and Their Families Council Representative</u></b> Mike Jones, Nominating Committee Chairman presided.			No nomination from the floor. A ballot vote was taken. Lemuel Kimes was elected.
<b><u>Bylaw Revisions</u></b> Les Joslyn, Chairman of the Governance Committee presided.			Les Joslyn presented the revisions to the bylaws. There were no questions from the floor and a vote by ballot was conducted. The proposed bylaw changes were approved.
<b><u>Executive Director Remarks</u></b>			Gena Terlizzi, NAMI Missouri Executive Director, made brief remarks.
<b><u>Adjournment</u></b>	James Owen	Diana Taylor	The meeting was adjourned 10:55 a.m.

Respectfully submitted by,  
Les Joslyn, Secretary

# NAMI Missouri Annual Membership Meeting

Treasurer's Report (Page 1 of 2)

## NAMI OF MISSOURI STATEMENTS OF FINANCIAL POSITION JUNE 30, 2020 AND 2019

### ASSETS

	<u>2020</u>	<u>2019</u>
Current Assets		
Cash and Cash Equivalents	\$ 266,213	\$ 206,181
Certificate of Deposit	11,819	11,778
Inventory	6,361	3,618
Accounts Receivable	30,790	19,833
Rental Security Deposit	1,600	1,600
Prepaid Expense	2,623	-
	<u>319,406</u>	<u>243,010</u>
Property and Equipment		
Equipment	13,467	11,873
Less: Accumulated Depreciation	<u>(11,220)</u>	<u>(10,744)</u>
	<u>2,247</u>	<u>1,129</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 321,653</u></u>	<u><u>\$ 244,139</u></u>

### LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts Payable	\$ 6,610	\$ 8,796
Accrued Payroll	10,947	10,490
Accrued Vacation Leave Liability	16,050	19,733
Payroll Protection Loan Payable	<u>57,500</u>	<u>-</u>
	<u>91,107</u>	<u>39,019</u>
Net Assets		
With Donor Restrictions	118,113	81,366
Without Donor Restrictions	<u>112,433</u>	<u>123,754</u>
	<u>230,546</u>	<u>205,120</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 321,653</u></u>	<u><u>\$ 244,139</u></u>

# NAMI Missouri Annual Membership Meeting

## Treasurer's Report (Page 2 of 2)

### NAMI OF MISSOURI STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020 (with comparative totals for the year ended June 30, 2019)

<u>REVENUES</u>	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total 2020</u>	<u>Total 2019</u>
<b>PUBLIC SUPPORT</b>				
Contributions	\$ 35,722	\$ -	\$ 35,722	\$ 39,209
Dues	5,684	-	5,684	8,306
Contract Revenue	252,602	-	252,602	248,603
Grants	77,320	14,653	91,973	130,500
Education Income	540	-	540	1,170
Fundraising	8,503	-	8,503	6,183
Affiliate Administrative Fee	3,598	-	3,598	-
Model B Affiliates				
Contributions	-	11,994	11,994	-
Dues	-	1,789	1,789	-
Fundraising	-	1,330	1,330	-
Grants	-	6,322	6,322	-
Product Sales	-	40	40	-
Model B Affiliates	-	13,002	13,002	78,553
Total Model B Affiliates	<u>-</u>	<u>34,477</u>	<u>34,477</u>	<u>78,553</u>
Outreach Income	-	-	-	300
Donated Support	165,690	-	165,690	213,114
Net Assets Released from Restrictions Due to Satisfaction of Expenditure Requirements	12,383	(12,383)	-	-
Total Support	<u>562,042</u>	<u>36,747</u>	<u>598,789</u>	<u>725,938</u>
<b>SPECIAL EVENTS AND OTHER</b>				
Product Sales (net of direct cost \$0)	1,577	-	1,577	(4,033)
Other Income	205	-	205	4,088
Annual Meeting Income	465	-	465	6,554
Interest Income	208	-	208	256
Total Special Events and Other	<u>2,455</u>	<u>-</u>	<u>2,455</u>	<u>6,865</u>
Total Support and Revenues	<u>564,497</u>	<u>36,747</u>	<u>601,244</u>	<u>732,803</u>
<b>PROGRAM SERVICES</b>				
Public Education & Public Information	490,050	-	490,050	654,666
<b>SUPPORTING SERVICES</b>				
Fundraising	21,005	-	21,005	21,247
Management and General	64,763	-	64,763	74,287
Total Expenses	<u>575,818</u>	<u>-</u>	<u>575,818</u>	<u>750,200</u>
Change in Net Assets	(11,321)	36,747	25,426	(17,397)
Net Assets, Beginning of Year	<u>123,754</u>	<u>81,366</u>	<u>205,120</u>	<u>222,517</u>
Net Assets, End of Year	<u>\$ 112,433</u>	<u>\$ 118,113</u>	<u>\$ 230,546</u>	<u>\$ 205,120</u>

# Bylaws Updates

NAMI Missouri Membership Meeting – October 24, 2020

## Bylaws Amendments

The Annual Meeting is an opportunity for members to vote on updates and revisions to bylaws changes. All are welcomed to attend, but only members may vote. The NAMI Missouri bylaws were created in 1986 and have been amended 12 times.

**Instructions:** Please cast your vote in the online poll by selecting whether you **support** or **oppose** the revisions to the bylaws. The online poll will open in the Zoom window during the Annual Membership Meeting.

## Summary of proposed changes

- **Updates Article IV Section 6.3** to allow the board of directors to hold a special meeting with five days advance written notice, instead of the previous ten.
- **Updates Article IV Section 6.5** to clarify that more than half of the board members constitutes a quorum.

**Notes:**

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## Full text of proposed changes

### **Article IV - Board of Directors**

#### Section 6 – Meetings of the Board of Directors

1. Regular Meetings - The Annual Business Meeting of the Board of Directors shall be a regular meeting held following the Annual Membership Meeting for purposes of electing officers and conducting such other business as may come before the Board. In addition to its Annual Business Meeting, the Board of Directors shall have at least three (3) more regular meetings per year, the time and place to be designated by the President on written notice to the members of the Board not later than ten (10) days before the date fixed for the meeting. Additional regular meetings called by the President may be held by way of a phone conference call with the time and date to be designated by the President. The Board of Directors shall be notified of additional regular meetings by way of a written notice not later than ten (10) days prior to the date fixed for the meeting.
2. Special Meetings - The President may call a special meeting of the Board on his/ her own initiative and must call a special meeting upon on written request of a majority of the Members of the Board.
3. Notice - Written notice of the date, time, place and purpose of all special meetings shall be sent to all members of the Board not later than **ten (10) five (5)** days before the date fixed for the meeting.
4. Meeting by Mail/Phone - When a decision is needed between meetings of the Board of Directors, voting may be conducted by phone conference call by a majority of the elected officers (Executive Committee) of NAMI Missouri.
5. Attendance by members - Members are welcome to attend all meetings of the Board of Directors and may speak at the invitation of the Board, but do not have a vote.
6. Quorum - The quorum of the Board of Directors shall be **one** more than half of the total number of the Board Members and include two (2) of the five (5) elected officers.

**Special thanks to the 2019-2020 Governance Committee Debora Biggs (chair), Rita McElhaney and Diana Harper**

# Board Elections

NAMI Missouri Membership Meeting - October 24, 2020

## Board Member Elections

Three candidates were nominated to fill open positions on the NAMI Missouri Board of Directors. Directors may serve up to three consecutive 3-year terms and are elected each year at the annual membership meeting. Candidates must be NAMI Missouri members in good standing and must either be living with a mental illness or be a family member of an individual with a mental illness.

**Instructions:** Please cast your vote in the online poll by selecting the candidates you wish to support. The online poll will become available in Zoom during the Annual Membership Meeting. You may vote for up to five candidates, including write-in nominations from the floor, if applicable.

- |   |                                |
|---|--------------------------------|
| <input type="checkbox"/> Rita McElhany  | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Holly Miles    | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Terrance White | <input type="checkbox"/> _____ |

**Thank you to retiring board members Rich Bennett and Dales Shotts.** Your service and work in support of NAMI Missouri's mission and goals are truly appreciated. **Special thanks to the 2020 Nominating Committee:** Eric Pahl (chair), Christine Patterson, Don Schniepp and Dale Shotts.

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## Board of Director Candidates

**Rita McElhane**y is running for a second term on the NAMI Missouri Board of Directors. Rita, from St. Louis, currently serves on the NAMI Missouri Board of Directors. She is a semi-retired grant writer, active grandmother and volunteer. Her background working with the Departments of Mental Health and Health and Senior Services provides insight into the political and systemic sides of serving on the Board. However, her personal experience with mental health challenges within her family and in her own life is the attribute most helpful in her service to NAMI. She hopes to continue serving in any capacity that is useful to the wonderful people working for and served by NAMI Missouri.

**Holly Miles** is running for a first full term on the NAMI Missouri Board of Directors. She was appointed mid-term in 2020 to fill a vacant position. Holly has been a licensed nurse for 17 years with most of that time spent in Mental Healthcare. She now works as an Assistant Professor at Research College of Nursing. She and her husband have been licensed foster parents for 3 years, which has allowed them the opportunity to see the vast amount of mental illness in the foster care system. They feel blessed that they were able to adopt their teenage son through fostering last October. Holly believes her personal and family experiences help her to be empathetic to those who are impacted by mental illness.

**Terrance White** is running for a first full term on the NAMI Missouri Board of Directors. He was appointed mid-term in 2020 to fill a vacant position. Terrance is a dedicated NAMI Missouri volunteer and program leader, having completed the NAMI In Our Own Voice and Ending the Silence presenter training programs. For the past six years he has served his community as a police and emergency dispatcher. In this role, he often speaks with citizens who are going through situations that center around mental health, either their own or with a family member. Terrance continues to work on his own mental health recovery journey while helping others with theirs.

# BOARD OF DIRECTORS

# STAFF

## Executive Committee

**Diana Harper** - President  
**Donald Schniepp** - First Vice President  
**Rita McElhaney** - Second Vice President  
**Deborah Biggs** - Secretary  
**Eric Pahl** - Treasurer

## Directors

**Rich Bennett**  
**Anita Kiessling-Caver • Holly Miles**  
**James Owen • Christine Patterson**  
**Dale Shotts • Terrance White**

## Council Representatives

**Lemuel E. Kimes** - Service Members, Veterans & Families Council  
**Nick Clinton** - Peer Leadership Council

**Gena Terlizzi** - Executive Director  
**Dawn Matthews** - Director of Operations  
**Amye Trefethen** - Family & Youth Services Coordinator  
**Alice Kliethermes** - Director of Consumer Services  
**Nicole Baldwin** - Peer Services Coordinator  
**Sharon Groner** - Warmline Phone Responder



# Missouri

## AFFILIATES

NAMI Boonville  
NAMI Columbia MO  
Greater Kansas City  
NAMI Jefferson City  
NAMI Joplin  
Lebanon  
NAMI Southeast Missouri  
NAMI Southwest Missouri  
NAMI St. Louis

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### Make a Difference. Become a NAMI Missouri Member.

Subscribe to the latest mental health updates, participate in an online discussion group, learn how to advocate in your community and add your voice to the mental health movement. NAMI Missouri members receive the NAMI Missouri Newsletter and NAMI Advocate magazine, discounts on registration for events and access to members-only content on the NAMInet. Join NAMI Missouri today at [namimissouri.org/Join](http://namimissouri.org/Join).

### Help NAMI Missouri Create a Better Tomorrow

When you make a financial contribution, you help ensure no individual or family is alone in this fight by providing a network of resources and support. Learn more or donate today at [namimissouri.org/Donate](http://namimissouri.org/Donate).





**National Alliance on Mental Illness**

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# Missouri

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